

**NOTICE OF REGULAR MEETING OF THE  
BROOKS COUNTY APPRAISAL DISTRICT  
BOARD OF DIRECTORS**

**TO THE PUBLIC – GREETINGS:**

Notice is hereby given that a REGULAR MEETING of the Board of Directors of the Brooks County Appraisal District will convene at 4:00 P.M. on Tuesday, March 29, 2022 at the Brooks County Appraisal District, 221 S. Calixto Mora Ave. Falfurrias, Texas in said county

*Accommodations: The Brooks County Appraisal District encourages compliance with the Americans with Disability Act (ADA) in the conduct of all public meetings. Persons with disabilities who plan to attend this meeting, and, who may need additional accommodations, are requested to contact the Chief Appraiser's office at 361.325.8122 two working days prior to the meeting so that appropriate arrangements can be made. Braille is not available.*

**The board will consider the following:**

1. Call meeting to order
2. Roll Call and Establishment of a Quorum
3. Open Forum

**I. OPEN SESSION**

1. Statement of Officers & Oath of Office.
2. Organization of Board: Chairman & Secretary. (Board Action)
3. Approval of Appraisal Review Board Members. (Board Action)
4. Approval of minutes for meeting held October 26, 2021(Board Action)
5. Budget Expenditures as of February 28, 2022. (Board Action)
6. Listing of 4<sup>th</sup> Quarter 25.25 Changes. (Board Info)
7. Discussion on Brooks CAD Work Calendar (Board Info)

**II. EXECUTIVE SESSION**

A closed meeting may be held for purposes permitted by Texas Government Code - Sec. 551.101-103, 551.071-084, 551.082-083.

**A. Personnel:**

1. Personnel Discussion

B. Legal:

### III. OPEN SESSION

Board will reconvene in Open Session for Consideration and Possible Action on the following items:

A. Personnel:

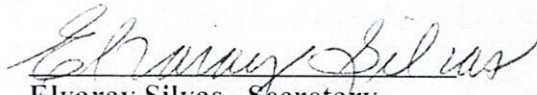
1. Discussion and possible Action **(Board Action)**

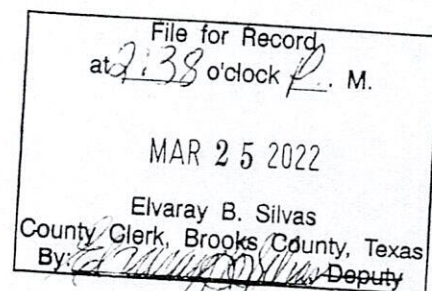
B. Legal:

### IV. ADJOURNMENT

*This notice is given pursuant to Texas Open Meetings Act, Chapter 551, Government Code.*

The undersigned officer certifies that the foregoing notice was posted this 25<sup>th</sup> day of March, 2022 on the bulletin board at the Brooks County Appraisal District Building and at the Brooks County Courthouse bulletin board.

  
Elvaray Silvas, Secretary  
Brooks County Appraisal District





## Brooks County Appraisal District

March 29, 2022

On Tuesday, March 29, 2022, The Brooks County Appraisal District held its regular meeting at 12:00 p.m. at the Conference Room of the Administration Building.

**MEMBERS PRESENT:** Noe Guerra, Jr., James T. Maupin, Elvaray Silvas and Israel Villarreal, Jr.

**MEMBERS ABSENT:** Urbino “Benny” Martinez and Jordan Garcia.

**VISITOR’S PRESENT:** None.

**STAFF PRESENT:** Daniel E. Garcia, Chief Appraiser and Anna Salinas, Senior Appraisal Clerk and Marina Cisneros, staff.

Noe Guerra, Jr., called the meeting to order at 4:11 P.M.

**STATEMENT OF OFFICER’S & OATH OF OFFICE:** Mr. Garcia swore in all Board members at this time and had each member sign a “Statement of Officers” and the “Oath of Office”.

**ORGANIZATION OF BOARD - ELECTION OF OFFICERS FOR 2022 CHAIRMAN and SECRETARY:** Mr. Garcia advised the Board that they needed to nominate someone for Chairman and Secretary for the 2022 year.

Noe Guerra, Jr., motioned to nominate Israel Villarreal, Jr., for Chairman and motion was seconded by James T. Maupin. Israel Villarreal, Jr. accepted the nomination. *Vote: 4-0*

Israel Villarreal, Jr. motioned to nominate Elvaray Silvas for Secretary and motion was seconded by James T. Maupin. Elvaray Silvas accepted the nomination. *Vote: 4-0*

**APPROVAL OF APPRAISAL REVIEW BOARD MEMBERS:**

Mr. Garcia recommended to keep the same 3 ARB members which consist of:

1. Ricardo Soliz
2. Roel Trevino
3. David Escobar

**BOARD ACTION:** Noe Guerra, Jr., motioned to approve the 3 ARB Members and seconded by James T. Maupin. *Vote: 4-0*

**APPROVAL OF MINUTES FOR REGULAR MEETING HELD OCTOBER 26, 2021:**

**BOARD ACTION:** Noe Guerra, Jr. motioned to approve minutes for meeting held on October 26, 2021 and seconded by Elvaray Silvas. *Vote: 4-0*

**BUDGET EXPENDITURES REPORT AS OF FEBRUARY 28, 2022:** Mr. Garcia presented the Budget Expenditures for the Brooks County Appraisal District. A copy of a detailed report was given to each Board Member for their review. Mr. Garcia asked the Board Members if they had any questions concerning the expenditures.

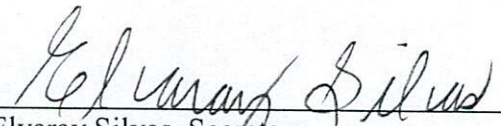
**BOARD ACTION:** Noe Guerra, Jr., motioned to approve the budget expenditures report and seconded by James T. Maupin. *Vote: 4-0*

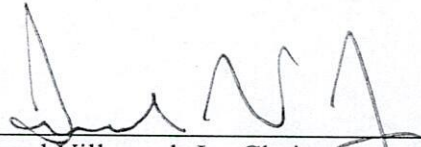
**CORRECTIONS TO APPRAISAL ROLL SEC.25.25:** Mr. Garcia presented the appraisal roll corrections that were done due to OV65, DP exemptions added or deleted and name/ownership changes. Exemptions for OV65/DP are given throughout the year.

**DISCUSSION ON BROOKS CAD WORK CALENDAR:** Mr. Garcia gave the board members a copy of the Brooks CAD calendar. Board members discussed calendar as presented by Mr. Garcia. Mr. Villarreal & Mr. Maupin will look into getting more information from the ISD personnel office. Members will discuss more in next meeting.

\*\*\*Executive Session: None.

**BOARD ACTION:** Noe Guerra, Jr., motioned to adjourn the meeting at 4:42 P.M and seconded by James T. Maupin. *Vote: 4-0*

  
\_\_\_\_\_  
Elvaray Silvas, Secretary  
Brooks County Appraisal District

  
\_\_\_\_\_  
Israel Villarreal, Jr., Chairman  
Brooks County Appraisal District



**NOTICE OF REGULAR MEETING OF THE  
BROOKS COUNTY APPRAISAL DISTRICT  
BOARD OF DIRECTORS**

**TO THE PUBLIC – GREETINGS:**

Notice is hereby given that a REGULAR MEETING of the Board of Directors of the Brooks County Appraisal District will convene at 12:00 P.M. on Monday, June 6, 2022, at the Brooks County Appraisal District, 221 S. Calixto Mora Ave. Falfurrias, Texas, in said county.

Accommodations: *The Brooks County Appraisal District encourages compliance with the Americans with Disability Act (ADA) in all public meetings. Persons with disabilities, who plan to attend this meeting and may need additional accommodations, are requested to contact the Chief Appraiser's office at 361.325.8122 two working days prior to the meeting so that appropriate arrangements can be made. Braille is not available.*

**The board will consider the following:**

1. Call meeting to order
  2. Roll Call and Establishment of a Quorum
  3. Open Forum (Public Comments)
- I. **PRESENTATIONS, ANNOUNCEMENTS, RECOGNITIONS, AND REPORTS**
1. Chief Appraiser's Report
    - a. Written report of all changes made to the appraisal roll according to Section 25.25(b) of the Texas Property Tax Code.
    - b. Update report on 2022 Mineral Values as presented by Wardlaw Appraisal Group.
    - c. Advertisement announcements.
    - d. Reports on meetings.
      - i. Appraisal Review Board Meeting – May 13, 2022.
- II. **DISCUSSION AND ACTION ITEMS SESSION**
1. Approval of Minutes for Regular Meeting held March 29, 2022. **(Board Action)**
  2. Approval of the District's year 2022 Financial Reports from January 1, 2022, through April 30, 2022. **(Board Action)**
  3. Introduction of the Brooks County Appraisal District Proposed 2023(1<sup>st</sup> Draft) Budget and possible action to establish a public hearing date and set an accounting period for the current and proposed budget. **(Board Action)**

4. Discussion and Approval of Brooks County Appraisal District Work Schedule for the remainder of the year 2022. **(Board Action)**

The Board may go into closed session at any time during the meeting for personnel, real estate, negotiated contracts, for prospective gifts or donations, consultation and/or legal issues, or as otherwise permitted under the Open Meetings Act, as set out in Subchapter 551 or Title 5 of the Texas Government Code.

### III. ADJOURNMENT

*This notice is given pursuant to Texas Open Meetings Act, Chapter 551, Government Code.*

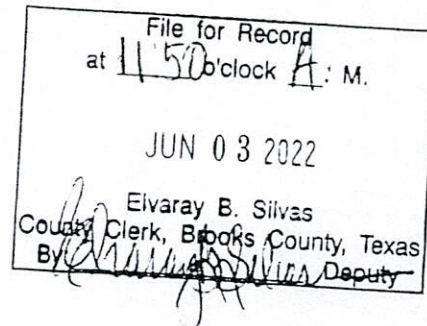
The undersigned officer certifies that the foregoing notice was posted this 3<sup>rd</sup> day of June, 2022, by 12:00 p.m., on the bulletin board at the Brooks County Appraisal District Building and the Brooks County Courthouse bulletin board.

This Notice of Board of Directors Meeting was posted in a place readily accessible to the general public at all times prior to the meeting and posted on the District's website.



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Daniel E. Garcia, RPA  
Chief Appraiser  
Brooks County Appraisal District





**Brooks County Appraisal District  
Board of Directors**

**June 6, 2022**

On Monday, June 6, 2022, The Brooks County Appraisal District held its regular meeting at the Conference Room of the Administration Building.

**MEMBERS PRESENT:** Noe Guerra, Jr., James T. Maupin, Israel Villarreal, Jr., Elvaray Silvas, Jordan Garcia, Urbino "Benny" Martinez.

**MEMBERS ABSENT:** None.

**VISITOR'S PRESENT:** Martin Villarreal, Wardlaw Appraisal Group.

**STAFF PRESENT:** Daniel E. Garcia, Chief Appraiser, Anna Salinas, Senior Appraisal Clerk and Marina Cisneros, Appraisal Clerk.

Israel Villarreal, Jr. called the meeting to order at 12:03 P.M.

**PRESENTATIONS, ANNOUNCEMENTS, RECOGNITIONS AND REPORTS:**

***1. Chief Appraiser's Report***

***a. Written report of all changes made to the appraisal roll according to Section 25.25(b) of the Texas Property Tax Code:***

***Mr. Garcia mentioned to board members that changes will now be made to Appraisal Tax Roll as per code 11.45, the changes presented were a recap from the 1<sup>st</sup> quarter 2021 thru the 2<sup>nd</sup> quarter 2022.***

***b. Update report on 2022 Mineral Values as presented by Wardlaw Appraisal Group:***

Mr. Villarreal gave board members a copy of 2022 Mineral, Utility & Industrial Appraised Value Outlook detailed report. Mr. Villarreal discussed the mineral evaluations. He advised the board members that the appraisal notices were sent out May 3, 2022.

***c. Advertisement Announcements:***

Mr. Garcia mentioned to board members that these would be Newspaper advertisements and announcements such as Property Tax Protest and Appeal Procedures, Deadline for Filing Protests with the ARB and reminders for Homestead, OV65, DP or DV applications.

***d. Reports on meetings:***

Appraisal Review Board Meeting – May 13, 2022.

**II. DISCUSSION AND ACTION ITEMS SESSION:**

**APPROVAL OF MINUTES FOR REGULAR MEETING HELD MARCH 29, 2022:**

**BOARD ACTION:** Jordan Garcia motioned to approve the minutes as presented and seconded by James T. Maupin. *Vote: 5-0*

**APPROVAL OF THE DISTRICT'S YEAR 2022 FINANCIAL REPORTS FROM JANUARY 1, 2022 THRU APRIL 30, 2022:**

**BOARD ACTION:** James T. Maupin motioned to approve the District's Financial Report based on Calendar year which runs from January 1<sup>st</sup> thru December 31<sup>st</sup> as presented and seconded by Noe Guerra, Jr. *Vote: 5-0*

**INTRODUCTION OF THE BROOKS COUNTY APPRAISAL DISTRICT PROPOSED 2023 (1<sup>ST</sup> DRAFT) BUDGET AND POSSIBLE ACTION TO ESTABLISH A PUBLIC HEARING DATE AND SET AN ACCOUNTING PERIOD FOR THE CURRENT AND PROPOSED BUDGET:** Mr. Garcia emailed the proposed 2023 budget report (1<sup>st</sup> draft) for the Brooks County Appraisal District to each of the board members and to all the entities on February 15, 2022. A copy of a detailed report was also given to each Board Member for their review at the meeting. Mr. Garcia asked the Board Members if they had any questions concerning the budget report.

**BOARD ACTION:** Elvaray Silvas motioned to approve the Workshop date for June 21, 2022 at 12 noon at the Brooks County Appraisal District office and seconded by James T. Maupin. *Vote: 5-0*

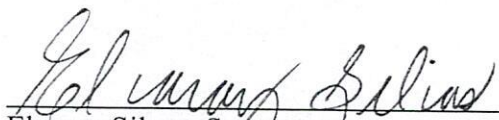
**DISCUSSION AND APPROVAL OF THE BROOKS COUNTY APPRAISAL DISTRICT WORK SCHEDULE FOR THE REMAINDER OF THE YEAR 2022:** Item tabled.

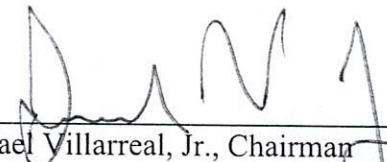
\*\*\*Executive Session: None.

**OTHER BUSINESS:** None.



**BOARD ACTION:** Elvaray Silvas motioned to adjourn the meeting at 12:55 P.M. and seconded by Noe Guerra, Jr. *Vote: 5-0*

  
\_\_\_\_\_  
Elvaray Silvas, Secretary  
Brooks County Appraisal District

  
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Israel Villarreal, Jr., Chairman  
Brooks County Appraisal District

**NOTICE OF REGULAR MEETING OF THE  
BROOKS COUNTY APPRAISAL DISTRICT  
BOARD OF DIRECTORS**

**TO THE PUBLIC – GREETINGS:**

Notice is hereby given that a REGULAR MEETING of the Board of Directors of the Brooks County Appraisal District will convene at 12:00 P.M. on Tuesday, June 21, 2022, at the Brooks County Appraisal District, 221 S. Calixto Mora Ave. Falfurrias, Texas, in said county.

*Accommodations: The Brooks County Appraisal District encourages compliance with the Americans with Disability Act (ADA) in all public meetings. Persons with disabilities, who plan to attend this meeting and may need additional accommodations, are requested to contact the Chief Appraiser's office at 361.325.8122 two working days prior to the meeting so that appropriate arrangements can be made. Braille is not available.*

The board will consider the following:

1. Call meeting to order
  2. Roll Call and Establishment of a Quorum
  3. Open Forum (Public Comments)
- I. PRESENTATIONS, ANNOUNCEMENTS, RECOGNITIONS, AND REPORTS
- II. DISCUSSION AND ACTION ITEMS SESSION
1. 2023 Budget Workshop
  2. Discussion and Approval of Brooks County Appraisal District Work Schedule for the remainder of the year 2022. (Board Action)

The Board may go into closed session at any time during the meeting for personnel, real estate, negotiated contracts, for prospective gifts or donations, consultation and/or legal issues, or as otherwise permitted under the Open Meetings Act, as set out in Subchapter 551 or Title 5 of the Texas Government Code.

III. ADJOURNMENT

*This notice is given pursuant to Texas Open Meetings Act, Chapter 551, Government Code.*



The undersigned officer certifies that the foregoing notice was posted this 16<sup>th</sup> day of June, 2022, by 12:00 p.m., on the bulletin board at the Brooks County Appraisal District Building and the Brooks County Courthouse bulletin board.

This Notice of Board of Directors Meeting was posted in a place readily accessible to the general public at all times prior to the meeting and posted on the District's website.

DEG

Daniel E. Garcia, RPA  
Chief Appraiser  
Brooks County Appraisal District

File for Record  
at 11:54 o'clock A. M.  
JUN 16 2022  
Elvaray B. Silvas  
County Clerk, Brooks County, Texas  
By *Elvaray B. Silvas* Deputy

**Brooks County Appraisal District  
Board of Directors**

**June 21, 2022**

On Tuesday, June 21, 2022, The Brooks County Appraisal District held its regular meeting at the Conference Room of the Administration Building scheduled at 12:00 P.M.

**MEMBERS PRESENT:** Noe Guerra, Jr., James T. Maupin, Israel Villarreal, Jr., Elvaray Silvas, Urbino “Benny” Martinez and Jordan Garcia via Zoom.

**MEMBERS ABSENT:** None.

**VISITOR’S PRESENT:** None.

**STAFF PRESENT:** Daniel E. Garcia, Chief Appraiser, Anna Salinas, Senior Appraisal Clerk and Marina Cisneros, Clerk.

Israel Villarreal, Jr., called the meeting to order at 12:05 P.M.

**OPEN FORUM:** None.

No Public Comment.

**I. PRESENTATIONS, ANNOUNCEMENTS, RECOGNITIONS AND REPORTS:**

**II. DISCUSSION AND ACTION ITEMS SESSION:**

**BCAD 2023 BUDGET WORKSHOP:** Mr. Garcia explained to Board Members the BCAD Budget. The Budget Hearing was posted in Falfurrias Facts 10 days prior to hearing. Mr. Garcia asked the Board Members if they had any questions concerning the BCAD Budget.

**DISCUSSION AND APPROVAL OF BCAD WORK SCHEDULE FOR THE REMAINDER OF THE YEAR 2022:** Mr. Garcia presented the Board Members several different calendars and explained each one. The Board Members discussed amongst each other and decided to go into executive session for further discussion.

**BOARD ACTION:** Noe Guerra, Jr., motioned to go into executive session at 12:12 p.m. and seconded by James T. Maupin. *Vote: 5-0*

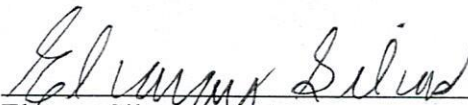
**\*\*\*EXECUTICE SESSION: 12:12 p.m.**

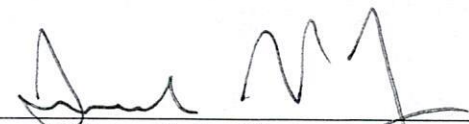
**\*\*\*OPEN SESSION: 12:35 p.m.**



**BOARD ACTION:** Noe Guerra, Jr., motioned to continue to follow the BCISD calendar for the remainder of the 2022 year as discussed in executive session and then adopt the 2023 calendar at a later date and seconded by James T. Maupin. *Vote: 5-0*

**BOARD ACTION:** Noe Guerra, Jr., motioned to adjourn the meeting at 12:45 p.m. and seconded by James T. Maupin. *Vote: 5-0*

  
\_\_\_\_\_  
Elvaray Silvas, Secretary  
Brooks County Appraisal District

  
\_\_\_\_\_  
Israel Villarreal, Jr., Chairman  
Brooks County Appraisal District

**NOTICE OF SPECIAL MEETING OF THE  
BROOKS COUNTY APPRAISAL DISTRICT  
BOARD OF DIRECTORS**

File for Record  
at 11:56 o'clock A.M.

'JUL 18 2022

By: Elvaray B. Silva  
County Clerk Brooks County, Texas  
Deputy

**TO THE PUBLIC – GREETINGS:**

Notice is hereby given that a SPECIAL MEETING of the Board of Directors of the Brooks County Appraisal District will convene at 12:00 P.M. on Thursday, July 21, 2022, at the Brooks County Appraisal District, 221 S. Calixto Mora Ave. Falfurrias, Texas, in said county.

*Accommodations: The Brooks County Appraisal District encourages compliance with the Americans with Disability Act (ADA) in all public meetings. Persons with disabilities, who plan to attend this meeting and may need additional accommodations, are requested to contact the Chief Appraiser's office at 361.325.8122 two working days prior to the meeting so that appropriate arrangements can be made. Braille is not available.*

**The board will consider the following:**

1. Call meeting to order
2. Roll Call and Establishment of a Quorum
3. Open Forum (Public Comments)

**I. Public hearing for the 2023 Brooks County Appraisal District Budget.**

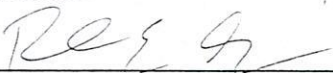
The Board may go into closed session at any time during the meeting for personnel, real estate, negotiated contracts, for prospective gifts or donations, consultation and/or legal issues, or as otherwise permitted under the Open Meetings Act, as set out in Subchapter 551 or Title 5 of the Texas Government Code.

**II. ADJOURNMENT**

*This notice is given pursuant to Texas Open Meetings Act, Chapter 551, Government Code.*

The undersigned officer certifies that the foregoing notice was posted this 18<sup>th</sup> day of July, 2022, by 12:00 p.m., on the bulletin board at the Brooks County Appraisal District Building and the Brooks County Courthouse bulletin board.

This Notice of Board of Directors Meeting was posted in a place readily accessible to the general public at all times prior to the meeting and posted on the District's website.

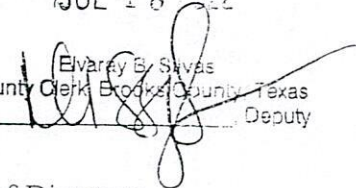


**Daniel E. Garcia, RPA  
Chief Appraiser, Brooks County Appraisal District**



**NOTICE OF REGULAR MEETING OF THE  
BROOKS COUNTY APPRAISAL DISTRICT  
BOARD OF DIRECTORS**

JUL 18 2022

Elvarey B. Sivas  
County Clerk Brooks County Texas  
By:  Deputy

**TO THE PUBLIC – GREETINGS:**

Notice is hereby given that a REGULAR MEETING of the Board of Directors of the Brooks County Appraisal District will convene at 12:05 P.M. on Thursday, July 21, 2022, at the Brooks County Appraisal District, 221 S. Calixto Mora Ave. Falfurrias, Texas, in said county.

Accommodations: The Brooks County Appraisal District encourages compliance with the Americans with Disability Act (ADA) in all public meetings. Persons with disabilities, who plan to attend this meeting and may need additional accommodations, are requested to contact the Chief Appraiser's office at 361.325.8122 two working days prior to the meeting so that appropriate arrangements can be made. Braille is not available.

**The board will consider the following:**

1. Call meeting to order
2. Roll Call and Establishment of a Quorum
3. Open Forum (Public Comments)

**I. PRESENTATIONS, ANNOUNCEMENTS, RECOGNITIONS, AND REPORTS**

1. Chief Appraiser's Report
  - a. Written report of all changes made to the appraisal roll according to Section 25.25(b) of the Texas Property Tax Code. (No Changes For 2<sup>nd</sup> Quarter 2022.)
  - b. Reports on meetings.
    1. Appraisal Review Board Meetings – July 7, 2022 & July 18, 2022.
  - c. Certified Appraisal Values for the 2022 tax year.

**II. DISCUSSION AND ACTION ITEMS SESSION**

1. Approval of Minutes for Regular Meetings held June 6, 2022 & June 21, 2022. **(Board Action)**
2. Approval of the District's year 2022 Financial Reports from January 1, 2022, through June 30, 2022. **(Board Action)**
3. Resolution adopting the 2023 Appraisal District Budget. **(Board Action)**
4. Discussion and Approval of Brooks County Appraisal District Work Schedule for the year 2023. **(Board Action)**
5. Discussion and Approval of Chief Appraisers Contract. **(Board Action)**

The Board may go into closed session at any time during the meeting for personnel, real estate, negotiated contracts, for prospective gifts or donations, consultation and/or legal issues, or as otherwise permitted under the Open Meetings Act, as set out in Subchapter 551 or Title 5 of the Texas Government Code.

### III. ADJOURNMENT

*This notice is given pursuant to Texas Open Meetings Act, Chapter 551, Government Code.*

The undersigned officer certifies that the foregoing notice was posted this 18<sup>th</sup> day of July, 2022, by 12:00 p.m., on the bulletin board at the Brooks County Appraisal District Building and the Brooks County Courthouse bulletin board.

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Daniel E. Garcia, RPA  
Chief Appraiser  
Brooks County Appraisal District



**Brooks County Appraisal District  
Board of Directors**

**July 21, 2022  
"1<sup>st</sup> Meeting"**

On Thursday, July 21, 2022, The Brooks County Appraisal District held its "Public Hearing" meeting at the Brooks County Appraisal District, 221 S. Calixto Mora Ave., Falfurrias, Texas 78355 scheduled at 12:00 P.M.

**MEMBERS PRESENT:** Elvaray Silvas via Zoom, Noe Guerra, Jr., James T. Maupin, Urbino "Benny" Martinez and Jordan Garcia.

**MEMBERS ABSENT:** Israel Villarreal, Jr.

**VISITOR'S PRESENT:** None.

**STAFF PRESENT:** Daniel E. Garcia, Chief Appraiser, Anna Salinas, Senior Appraisal Clerk and Marina Cisneros, Clerk.

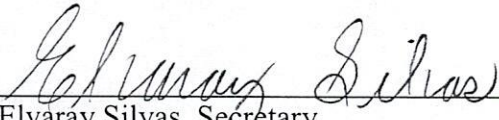
Jordan Garcia called the meeting to order at 12:30 P.M.

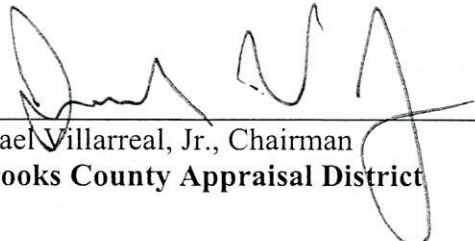
**OPEN FORUM:** None.

**PUBLIC HEARING FOR THE BROOKS COUNTY APPRAISAL DISTRICT BUDGET - 2023:**

**No Public Comment.**

Noe Guerra, Jr., motioned to adjourn the meeting at 12:33 p.m. and seconded by James T. Maupin. *Vote: 4-0*

  
Elvaray Silvas, Secretary  
Brooks County Appraisal District

  
Israel Villarreal, Jr., Chairman  
Brooks County Appraisal District

**Brooks County Appraisal District  
Board of Directors**

**July 21, 2022  
"2nd Meeting"**

On Thursday, July 21, 2022, The Brooks County Appraisal District held its regular meeting at the Brooks County scheduled at 12:10 P.M.

**MEMBERS PRESENT:** Elvaray Silvas via Zoom, Noe Guerra, Jr., James T. Maupin, Urbino "Benny" Martinez and Jordan Garcia.

**MEMBERS ABSENT:** Israel Villarreal, Jr.

**VISITOR'S PRESENT:** None.

**STAFF PRESENT:** Daniel E. Garcia, Chief Appraiser and Anna Salinas, Senior Appraisal Clerk.

Jordan Garcia called the meeting to order at 12:35 p.m.

**OPEN FORUM:** None.

No public Comment.

**PRESENTATIONS, ANNOUNCEMENTS, RECOGNITIONS AND REPORTS:**

1. *Chief Appraiser's Report*
  - a. *Written report of all changes made to the appraisal roll according to Section 25.25(b) of the Texas Property tax Code.  
(No Changes for 2<sup>nd</sup> Quarter 2022)*
  - b. *Reports on Meetings.*
    1. *Appraisal Review Board Meetings - July 7, 2022 & July 18, 2022.*
  - c. *Certified Appraisal Values for the 2022 Tax Year.*

**DISCUSSION AND ACTION ITEMS SESSION:**

**APPROVAL OF MINUTES FOR REGULAR MEETINGS HELD JUNE 6, 2022 AND JUNE 21, 2022:**

Noe Guerra, Jr. motioned to approve the minutes for meeting held June 6, 2022 & June 21, 2022 and seconded by James T. Maupin. **Vote: 4-0**



**APPROVAL OF THE DISTRICT'S YEAR 2022 FINANCIAL REPORTS FROM JANUARY 1, 2022 THRU JUNE 30, 2022:**

Mr. Garcia presented the District's 2022 Financial Report for the Brooks County Appraisal District. A copy of a detailed report was given to each Board Member for their review. Mr. Garcia asked the Board Members if they had any questions concerning the financial report.

**BOARD ACTION:** James T. Maupin motioned to approve the District's 2022 Financial Report and seconded by Noe Guerra, Jr. *Vote: 4-0*

**RESOLUTION TO APPROVE THE 2023 BROOKS COUNTY APPRAISAL DISTRICT BUDGET:** Item tabled.

**DISCUSSION AND APPROVAL OF THE BROOKS COUNTY APPRAISAL DISTRICT 2023 WORK SCHEDULE:** Mr. Garcia presented the 2023 work calendar and board members discussed amongst each other. Mr. Garcia asked the board members if they had any questions.

**BOARD ACTION:** Noe Guerra, Jr. motioned to approve the 2023 BCAD work schedule and seconded by James T. Maupin. *Vote: 4-0*

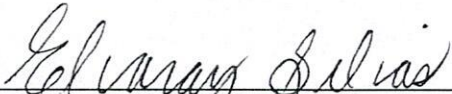
**DISCUSSION AND APPROVAL OF THE CHIEF APPRAISER'S CONTRACT:**

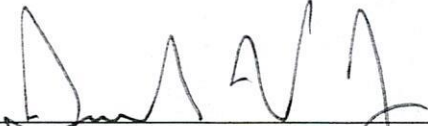
**EXECUTIVE SESSION: 12:49 P.M.**

**OPEN SESSION: 1:01 P.M.**

\*\*\*No Action on Executive Session.

**OTHER BUSINESS:** Noe Guerra, Jr. motioned to adjourn the meeting at 1:03 p.m. and seconded by James T. Maupin. *Vote: 4-0*

  
\_\_\_\_\_  
Elvaray Silvas, Secretary  
Brooks County Appraisal District

  
\_\_\_\_\_  
Israel Villarreal, Jr., Chairman  
Brooks County Appraisal District

**NOTICE OF SPECIAL MEETING OF THE  
BROOKS COUNTY APPRAISAL DISTRICT  
BOARD OF DIRECTORS**

**TO THE PUBLIC – GREETINGS:**

Notice is hereby given that a SPECIAL MEETING of the Board of Directors of the Brooks County Appraisal District will convene at 12:00 P.M. on Thursday, August 11, 2022, at the Brooks County Sheriffs Office, 701 E. Rice St. Falfurrias, Texas, in said county.

*Accommodations: The Brooks County Appraisal District encourages compliance with the Americans with Disability Act (ADA) in all public meetings. Persons with disabilities, who plan to attend this meeting and may need additional accommodations, are requested to contact the Chief Appraiser's office at 361.325.8122 two working days prior to the meeting so that appropriate arrangements can be made. Braille is not available.*

The board will consider the following:

1. Call meeting to order
2. Roll Call and Establishment of a Quorum
3. Open Forum (Public Comments)

**I. Public hearing for the 2023 Brooks County Appraisal District Budget.**

The Board may go into closed session at any time during the meeting for personnel, real estate, negotiated contracts, for prospective gifts or donations, consultation and/or legal issues, or as otherwise permitted under the Open Meetings Act, as set out in Subchapter 551 or Title 5 of the Texas Government Code.

**II. ADJOURNMENT**

*This notice is given pursuant to Texas Open Meetings Act, Chapter 551, Government Code.*

The undersigned officer certifies that the foregoing notice was posted this 8<sup>th</sup> day of August, 2022, by 12:00 p.m., on the bulletin board at the Brooks County Appraisal District Building and the Brooks County Courthouse bulletin board.

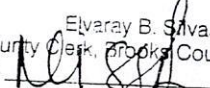
This Notice of Board of Directors Meeting was posted in a place readily accessible to the general public at all times prior to the meeting and posted on the District's website.

  
\_\_\_\_\_

**Daniel E. Garcia, RPA  
Chief Appraiser, Brooks County Appraisal District**

File for Record  
at 9:40 o'clock A.M.

**AUG 08 2022**

Elvaray B. Silvas  
County Clerk, Brooks County, Texas  
By:  Deputy



**NOTICE OF SPECIAL MEETING OF THE  
BROOKS COUNTY APPRAISAL DISTRICT  
BOARD OF DIRECTORS**

**TO THE PUBLIC – GREETINGS:**

Notice is hereby given that a SPECIAL MEETING of the Board of Directors of the Brooks County Appraisal District will convene at 12:00 P.M. on Thursday, August 11, 2022, at the Brooks County Sheriffs Office, 701 E. Rice St. Falfurrias, Texas, in said county.

*Accommodations: The Brooks County Appraisal District encourages compliance with the Americans with Disability Act (ADA) in all public meetings. Persons with disabilities, who plan to attend this meeting and may need additional accommodations, are requested to contact the Chief Appraiser's office at 361.325.8122 two working days prior to the meeting so that appropriate arrangements can be made. Braille is not available.*

The board will consider the following:

1. Call meeting to order
2. Roll Call and Establishment of a Quorum
3. Open Forum (Public Comments)

**I. Public hearing for the 2023-2025 Brooks County Appraisal District Reappraisal Plan.**

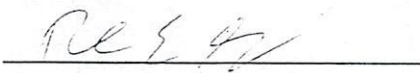
The Board may go into closed session at any time during the meeting for personnel, real estate, negotiated contracts, for prospective gifts or donations, consultation and/or legal issues, or as otherwise permitted under the Open Meetings Act, as set out in Subchapter 551 or Title 5 of the Texas Government Code.

**II. ADJOURNMENT**

*This notice is given pursuant to Texas Open Meetings Act, Chapter 551, Government Code.*

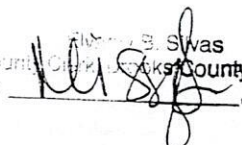
The undersigned officer certifies that the foregoing notice was posted this 8<sup>th</sup> day of August, 2022, by 12:00 p.m., on the bulletin board at the Brooks County Appraisal District Building and the Brooks County Courthouse bulletin board.

This Notice of Board of Directors Meeting was posted in a place readily accessible to the general public at all times prior to the meeting and posted on the District's website.

  
\_\_\_\_\_  
**Daniel E. Garcia, RPA**  
Chief Appraiser, Brooks County Appraisal District

File for Record  
at 9:40 o'clock A.M.

AUG 08 2022

By:   
County Clerk, Brooks County, Texas  
Deputy

**NOTICE OF REGULAR MEETING OF THE  
BROOKS COUNTY APPRAISAL DISTRICT  
BOARD OF DIRECTORS**

**TO THE PUBLIC – GREETINGS:**

Notice is hereby given that a REGULAR MEETING of the Board of Directors of the Brooks County Appraisal District will convene at 12:00 P.M. on Thursday, August 11, 2022, at the Brooks Sherriffs Office, 701 E. Rice St. Falfurrias, Texas, in said county.

*Accommodations: The Brooks County Appraisal District encourages compliance with the Americans with Disability Act (ADA) in all public meetings. Persons with disabilities, who plan to attend this meeting and may need additional accommodations, are requested to contact the Chief Appraiser's office at 361.325.8122 two working days prior to the meeting so that appropriate arrangements can be made. Braille is not available.*

**The board will consider the following:**

1. Call meeting to order
  2. Roll Call and Establishment of a Quorum
  3. Open Forum (Public Comments)
- I. **PRESENTATIONS, ANNOUNCEMENTS, RECOGNITIONS, AND REPORTS**
1. Chief Appraiser's Report -
- II. **DISCUSSION AND ACTION ITEMS SESSION**
1. Approval of Minutes for Social Meetings held July 21, 2022 & Regular Meeting held July 21, 2022 . **(Board Action)**
  2. Resolution adopting the 2023 Appraisal District Budget. **(Board Action)**
  3. Discussion and Approval of Chief Appraisers Contract. **(Board Action)**

The Board may go into closed session at any time during the meeting for personnel, real estate, negotiated contracts, for prospective gifts or donations, consultation and/or legal issues, or as otherwise permitted under the Open Meetings Act, as set out in Subchapter 551 or Title 5 of the Texas Government Code.

III. **ADJOURNMENT**

File for Record  
at 9:40 o'clock A.M.

**AUG 08 2022**

By: Elvany B. Silvas  
County Clerk, Brooks County, Texas  
Deputy



*This notice is given pursuant to Texas Open Meetings Act, Chapter 551,  
Government Code.*

The undersigned officer certifies that the foregoing notice was posted this  
8<sup>th</sup> day of August, 2022, by 12:00 p.m., on the bulletin board at the Brooks County  
Appraisal District Building and the Brooks County Courthouse bulletin board.

**This Notice of Board of Directors Meeting was posted in a place readily accessible to  
the general public at all times prior to the meeting and posted on the District's  
website.**



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**Daniel E. Garcia, RPA  
Chief Appraiser  
Brooks County Appraisal District**

**Brooks County Appraisal District  
Board of Directors**

**August 11, 2022  
"1st Meeting"**

On Thursday, August 11, 2022, The Brooks County Appraisal District held its regular meeting at the Brooks County Sheriff's Office, 701 E. Rice St., Falfurrias, Texas 78355 at 12:00 p.m.

**MEMBERS PRESENT:** Urbino "Benny" Martinez, Jordan Garcia, Noe Guerra, Jr., James T. Maupin and Israel Villarreal, Jr. via zoom.

**MEMBERS ABSENT:** Elvaray Silvas.

**VISITOR'S PRESENT:** None.

**STAFF PRESENT:** Daniel E. Garcia, Chief Appraiser, Anna Salinas, Senior Appraisal Clerk and Marina Cisneros, clerk.

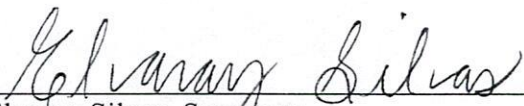
Israel Villarreal, Jr. called the meeting to order at 12:08 p.m.

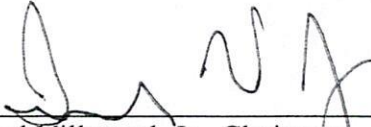
**PUBLIC HEARING FOR THE BROOKS COUNTY APPRAISAL DISTRICT BUDGET -**

**2023:** Mr. Garcia explained to Board Members the BCAD Budget. The Budget Hearing was posted in Falfurrias Facts 10 days prior to hearing. There were some increases for True Automation Appraisal Contract from \$23,200 to \$25,150, GIS Online from \$5,050 to \$5,110, True Automation Online Appeals from \$1,850 to \$3,320, True Automation GIS Online Mapping from \$3,100 to \$5,380, True Automation TNT Website from \$1,300 to \$2,210, Office Leased Equipment from \$2,628 to \$4,648, Payroll Benefits & Costs from \$139,366 to \$158,000, Audit fees from \$4,500 to \$6,900, Rental Box fee from \$150 to \$160, Fees, Notices & Misc. from \$1,600 to \$2,070. The total increase in the budget from year 2022 to 2023 was \$29,734. Mr. Garcia asked the Board Members if they had any questions concerning the BCAD Budget.

**No Public Comment.**

**OTHER BUSINESS:** Noe Guerra, Jr., motioned to adjourn the meeting at 12:13 p.m. and seconded by James T. Maupin. *Vote: 4-0*

  
Elvaray Silvas, Secretary  
Brooks County Appraisal District

  
Israel Villarreal, Jr., Chairman  
Brooks County Appraisal District



**Brooks County Appraisal District  
Board of Directors**

**August 11, 2022  
"2nd Meeting"**

On Thursday, August 11, 2022, The Brooks County Appraisal District held its regular meeting at the Brooks County Sheriff's Office, 701 E. Rice St., Falfurrias, Texas 78355 at 12:00 p.m.

**MEMBERS PRESENT:** Urbino "Benny" Martinez, Jordan Garcia, Noe Guerra, Jr., James T. Maupin and Israel Villarreal, Jr. via zoom.

**MEMBERS ABSENT:** Elvaray Silvas.

**VISITOR'S PRESENT:** None.

**STAFF PRESENT:** Daniel E. Garcia, Chief Appraiser, Anna Salinas, Senior Appraisal Clerk and Marina Cisneros, Clerk.

Israel Villarreal, Jr. called the meeting to order at 12:14 p.m.

**PUBLIC HEARING FOR THE BROOKS COUNTY APPRAISAL DISTRICT**

**REAPPRAISAL PLAN 2023-2025:** Mr. Garcia told the board that the Reappraisal Plan was written by the Brooks County Appraisal District and follows the USPAP requirements. Pursuant to Section 25.18 of the Texas Property Tax Code, the Brooks County Appraisal District has established the following physical inspection plan to provide for the inspection of all property within the district at least once every three (3) years.

Mr. Garcia reviewed the reappraisal plan which is as follows:

Tax Year 2023 – All Category A within City.

Tax Year 2024 – All Category E & A "Rural Properties"

Tax Year 2025 – Property Categories: B, C1, D, E4 & F1 "Commercial Properties & Land".

Mr. Garcia asked if they had any questions regarding the 2023-2025 reappraisal plan. A discussion was held by the board members.

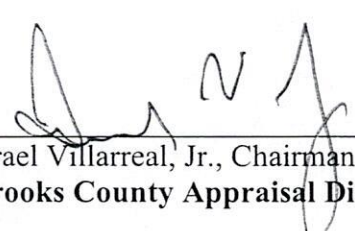
**No Public Comment.**

**OTHER BUSINESS:** Noe Guerra, Jr., motioned to adjourn the meeting at 12:16 p.m. and seconded by James T. Maupin. *Vote: 4-0*

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Elvaray Silvas, Secretary  
**Brooks County Appraisal District**

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Israel Villarreal, Jr., Chairman  
**Brooks County Appraisal District**

**Brooks County Appraisal District  
Board of Directors**

**August 11, 2022  
"3<sup>rd</sup> Meeting"**

On Thursday, August 11, 2022, The Brooks County Appraisal District held its regular meeting at the Brooks County Sheriff's Office, 701 E. Rice St., Falfurrias, Texas 78355 at 12:00 p.m.

**MEMBERS PRESENT:** Urbino "Benny" Martinez, Jordan Garcia, Noe Guerra, Jr., James T. Maupin and Israel Villarreal, Jr. via zoom.

**MEMBERS ABSENT:** Elvaray Silvas.

**VISITOR'S PRESENT:** None.

**STAFF PRESENT:** Daniel E. Garcia, Chief Appraiser, Anna Salinas, Senior Appraisal Clerk and Marina Cisneros, clerk.

Israel Villarreal, Jr. called the meeting to order at 12:17 p.m.

**PRESENTATIONS, ANNOUNCEMENTS, RECOGNITIONS AND REPORTS:**

1. *Chief Appraiser's Report:* Nothing to report.

**APPROVAL OF MINUTES FOR SPECIAL MEETING HELD JULY 21, 2022 & REGULAR MEETING HELD JULY 21, 2022:**

**BOARD ACTION:** Jordan Garcia motioned to approve the minutes for meetings held July 21, 2022 and seconded by James T. Maupin. *Vote: 4-0*

**RESOLUTION TO ADOPT THE 2023 BROOKS COUNTY APPRAISAL DISTRICT**

**BUDGET:** No one present at public hearing. Mr. Garcia asked the board members if they had any questions. There was no further discussion.

**BOARD ACTION:** Noe Guerra, Jr., motioned to approve the 2023 BCAD Budget and seconded by Israel Villarreal, Jr. *Vote: 4-0*

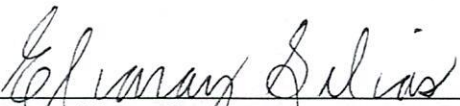


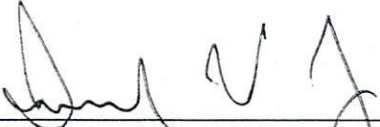
**DISCUSSION & APPROVAL OF CHIEF APPRAISER CONTRACT:** Mr. Garcia gave the Board Members a detailed copy of Chief Appraiser's Contract for their review. Mr. Garcia asked board members if they had any questions.

**BOARD ACTION:** Jordan Garcia motioned to approve the Chief Appraiser's Contract for a term period of 3 years (2022, 2023 & 2024) and seconded by Noe Guerra, Jr. *Vote: 4-0*

**\*\*\*No Executive Session.**

**OTHER BUSINESS:** Noe Guerra, Jr. motioned to adjourn the meeting at 12:22 p.m. and seconded by James T. Maupin. *Vote: 4-0*

  
\_\_\_\_\_  
Elvaray Silvas, Secretary  
Brooks County Appraisal District

  
\_\_\_\_\_  
Israel Villarreal, Jr., Chairman  
Brooks County Appraisal District

**NOTICE OF REGULAR MEETING OF THE  
BROOKS COUNTY APPRAISAL DISTRICT  
BOARD OF DIRECTORS**

**TO THE PUBLIC – GREETINGS:**

Notice is hereby given that a REGULAR MEETING of the Board of Directors of the Brooks County Appraisal District will convene at 12:00 P.M. on Thursday, September 8, 2022, at the Brooks Sherriff's Office, 701 E. Rice St. Falfurrias, Texas, in said county.

*Accommodations:* *The Brooks County Appraisal District encourages compliance with the Americans with Disability Act (ADA) in all public meetings. Persons with disabilities, who plan to attend this meeting and may need additional accommodations, are requested to contact the Chief Appraiser's office at 361.325.8122 two working days prior to the meeting so that appropriate arrangements can be made. Braille is not available.*

The board will consider the following:

1. Call meeting to order
  2. Roll Call and Establishment of a Quorum
  3. Open Forum (Public Comments)
- I. **PRESENTATIONS, ANNOUNCEMENTS, RECOGNITIONS, AND REPORTS**
1. Chief Appraiser's Report -
    - a. SB2 Post cards mailed out in August.
    - b. City of Falfurrias Economic Development Accelerator
- II. **DISCUSSION AND ACTION ITEMS SESSION**
1. Approval of Minutes for Special Meetings (2) held August 11, 2022 & Regular Meeting held August 11, 2022. **(Board Action)**
  2. Resolution adopting the 2023 - 2025 Reappraisal Plan. **(Board Action)**
  3. Approval of Agriculture Advisory Board. **(Board Action)**

The Board may go into closed session at any time during the meeting for personnel, real estate, negotiated contracts, for prospective gifts or donations, consultation and/or legal issues, or as otherwise permitted under the Open Meetings Act, as set out in Subchapter 551 or Title 5 of the Texas Government Code.

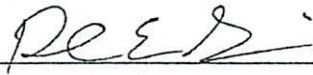
III. **ADJOURNMENT**



*This notice is given pursuant to Texas Open Meetings Act, Chapter 551,  
Government Code.*

The undersigned officer certifies that the foregoing notice was posted this  
2<sup>nd</sup> day of September, 2022, by 12:00 p.m., on the bulletin board at the Brooks  
County Appraisal District Building and the Brooks County Courthouse bulletin  
board.

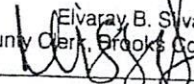
This Notice of Board of Directors Meeting was posted in a place readily accessible to  
the general public at all times prior to the meeting and posted on the District's  
website.



**Daniel E. Garcia, RPA  
Chief Appraiser  
Brooks County Appraisal District**

File for Record  
at 9:51 o'clock A.M.

SEP 02 2022

Elvaray B. Sivas  
County Clerk, Brooks County, Texas  
By:  Deputy

**Brooks County Appraisal District  
Board of Directors**

**September 8, 2022**

On Thursday, September 8, 2022, The Brooks County Appraisal District held its regular meeting at 12:00 P.M., at the Brooks County Sheriff's Office (Conference Room), 701 E. Rice Street, Falfurrias, Texas 78355.

**MEMBERS PRESENT:** Noe Guerra, Jr., Urbino "Benny" Martinez, James T. Maupin, Israel Villarreal, Jr, and Jordan Garcia via Zoom.

**MEMBERS ABSENT:** Elvaray Silvas.

**VISITOR'S PRESENT:** None.

**STAFF PRESENT:** Daniel E. Garcia, Chief Appraiser and Anna Salinas, Senior Appraisal Clerk.

Israel Villarreal, Jr. called the meeting to order at 12:16 P.M.

**PRESENTATIONS, ANNOUNCEMENTS, RECOGNITIONS AND REPORTS:**

***1. Chief Appraiser's Report***

- a. SB2 Post cards mailed out in August:***
- b. City of Falfurrias Economic Development Accelerator.***

**APPROVAL OF MINUTES FOR MEETING HELD AUGUST 11, 2022:**

Noe Guerra, Jr., motioned to approve minutes for meetings held August 11, 2022 and seconded by James T. Maupin. ***Vote: 4-0***

**RESOLUTION TO ADOPT THE 2023-2025 REAPPRAISAL PLAN:** Mr. Garcia reviewed the reappraisal plan which is as follows:

Tax Year 2023 – All Category A within City.

Tax Year 2024 – All Category E & A "Rural Properties"

Tax Year 2025 – Property Categories: B, C1, D, E4 & F1 "Commercial Properties & Land".

The board members briefly discussed the Reappraisal Plan.

**BOARD ACTION:** Noe Guerra, Jr. motioned to approve the Resolution for 2023-2025 Reappraisal Plan and seconded by James T. Maupin. ***Vote: 4-0***



**APPROVAL OF AGRICULTURE ADVISORY BOARD MEMBERS:** Mr. Garcia mentioned that last year members consist of:

Rey Perez, Jr., Pete Martinez, Richard Solomon and Pedro Ramos as the Alternate/Auxiliary member. Mr. Garcia recommended to keep the same Agricultural Advisory Review members.

**BOARD ACTION:** Noe Guerra, Jr., motioned to approve the Agricultural Advisory Review members and also to keep Pedro Ramos as an Auxiliary Member and seconded by James T. Maupin. *Vote: 4-0*

\*\*\*Executive Session: None.

**OTHER BUSINESS:** Noe Guerra, Jr. motioned to adjourn the meeting at 12:31 P.M. and seconded by James T. Maupin. *Vote: 4-0*

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Elvaray Silvas, Secretary  
Brooks County Appraisal District

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Israel Villarreal, Jr., Chairman  
Brooks County Appraisal District